

## Gift Instructions for

### The New Commonwealth Racial Equity & Social Justice Fund

**Please use the following instructions for the transfer of gift assets.** In order to facilitate processing and acknowledgment, be sure to include the donor's name and give advance notice of any gift by calling (617) 338-2213 or emailing [loren.vanallen@tbf.org](mailto:loren.vanallen@tbf.org). For information about transferring assets from charitable funds or gifting other non-cash assets, please call.

<b>Checks</b>	<p>Make checks payable to "Boston Foundation, Inc.," and note "The New Commonwealth Fund" in the memo field. Mail to:</p> <p>The Boston Foundation Fund Administration Office 75 Arlington Street, 3rd Floor Boston, MA 02116</p>
<b>DTC-Eligible Securities</b>	<p>Stifel Nicolaus &amp; Company DTC # 0793 125 High Street, 29<sup>th</sup> Floor, Boston MA 02110 Account Name: Boston Foundation, Inc., Account # 7218-3084 <i>Please include the donor's name and "The New Commonwealth Fund"</i></p> <p>Please send notification to expect securities. Contact: Loren Van Allen at (617) 338-2213 or <a href="mailto:loren.vanallen@tbf.org">loren.vanallen@tbf.org</a></p>
<b>Cash Wires</b>	<p>Bank of America, One Bryant Park, New York, NY 10036 ABA # 026009593 Account: Stifel Nicolaus &amp; Company, Account #4451211800</p> <p>For further credit to: Account Name: Boston Foundation, Inc., Account # 7218-3084 <i>Please include donor's name and "The New Commonwealth Fund".</i></p> <p><i>** ABA and both account numbers are required. Wires received without this information will be returned to sender.</i></p>
<b>ACH Bank Transfers</b>	<p>Eastern Bank, 195 Market Street, Lynn, MA 01901 ABA # 011-301-798 Account Name: Boston Foundation - New Commonwealth Fund Account # 60-1663350 <i>Please insert donor's name in the addenda field.</i></p> <p>Please send notification to expect ACH. Contact: Loren Van Allen at (617) 338-2213 or <a href="mailto:loren.vanallen@tbf.org">loren.vanallen@tbf.org</a></p>
<b>Restricted Stock and Physical Certificates</b>	<p>Deliver certificates to The New Commonwealth Fund, TBF Fund Administration Office, 75 Arlington Street, 3rd Floor, Boston, MA 02116.</p>
<b>Mutual Funds</b>	<p>Contact us at (617) 338-2213 or email <a href="mailto:fundadmin@tbf.org">fundadmin@tbf.org</a> for instructions.</p>